

CONFIDENTIAL

Sanitized Copy Approved for Release 2010/02/22 : CIA-RDP55-00166A000200040073-9

25X1

THRU : Director of Training  
: DD/TR(G)  
: Chief, Language Services Division, O/TR

2 December 1952

Request of Security Officer for Language Training Material

Reference: Memo addressed to Director of Training, CIA, dated 25 November 1952  
from Security Officer, CIA (attached)

Reference is made to the above memo requesting that Office of Training provide special foreign language training assistance for covert field personnel of I&SO. The following draft reply is submitted for your consideration:

"I acknowledge receipt of your request for assistance in providing specialized language training aids for field personnel of I&SO. To simplify the procedure, Office of Training agrees to procure and make available to you upon receipt the following language training aids:

1. Eighteen simple disk play-back machines.
2. The following sets of language disks:

- 4 Russian
- 4 Spanish
- 4 German
- 4 French
- 2 Japanese

"These training aids will be delivered to I&SO here in Washington and the responsibility for shipment to the individuals in the field will rest with your office. When the personnel has completed use of this material, it will be returned to Office of Training, Language Services Division.

"There will be no difficulty in arranging for supplementary training when field personnel report to headquarters, either in the internal language training program or in an outside institution."

Considering the low cost of disk players (for the 18 units it should not cost us more than \$600) it is believed that Office of Training should try to provide a complete package in response to this request. The disks and manuals are of little use if the disk player is not made available. It is anticipated that Office of Training will have to meet similar requests in the future and, therefore, this equipment would represent a basic training investment, fully warranted by the existing demand.

25X1

CONFIDENTIAL

JOB NO. BOX NO. FILE NO. DOC. NO. 24 NO CHANGE  
IN CLASS/NO. CLASS CHANGED TO  
NEXT REV DATE 27 NOV 52  
NO. PCS 2 CREATION DATE - 08G COMD  
REV CLASS C REV COORD. - AUTH: HR 733

COPY

**CONFIDENTIAL**

TO : Director of Training, CIA

DATE: 25 November 1952

FROM : Security Officer, CIA

SUBJECT: I&SO - Training  
(Foreign Language)

1. Your cooperation is requested in providing specialized foreign language training for covert field personnel of I&SO. The individuals who would be trained are investigators who at present are  assignments. On a career basis, many of these professionally qualified persons will be assigned overseas as security officers. Part of their career development should include training in foreign languages.

25X1

2. Considering the elements of time available and present work requirements, it seems best to provide them with training on an introductory level through the use of phonograph recordings and study manuals. Later, on a selective basis, they would be assigned to Headquarters for a tour of duty and would be available for testing to determine their aptitude for intensive training. The testing would be done by personnel in the Language Services Division of the Office of Training. Consideration would then be given to sending some of these I&SO employees to colleges and universities on a full time basis, or to part time classes at the Language Services Division, in any case, under the direction and guidance of the Office of Training.

3. Some of the I&SO employees concerned in this program would have phonographs available at home. It is contemplated that I&SO would purchase and make available to the others, a limited number of portable phonographs, which would be charged to them during the period of their study in the field.

25X1

5. At present, it is requested that this type of training be provided initially in each of the following languages for the number of persons indicated:

German	4
Russian	4
Spanish	4
French	4
Japanese	2

**CONFIDENTIAL**

/s/  
SHEFFIELD EDWARDS  
Colonel, GSC

I&SO/RJC:ewd (11-17-52)